

Triple V Engineering Ltd

Privacy Policy (Effective date 01/11/19)

This Privacy Policy applies between you, the User of this Website and Triple V Engineering Ltd, the owner and provider of this Website.

Triple V Engineering Ltd takes the privacy of your information very seriously. This Privacy Policy applies to our use of any and all Data collected by us or provided by you in relation to your use of the Website.

This Privacy Policy should be read alongside, and in addition to, our Terms and Conditions, which are accessible from www.triplevengineering.co.uk

Definitions and interpretation

1. In this Privacy Policy, the following definitions are used:

Data: collectively all information that you submit to Triple V Engineering Ltd via the Website. This definition incorporates, where applicable, the definitions provided in the Data Protection Laws;

Data Protection Laws: any applicable law relating to the processing of personal Data, including but not limited to Data Protection Directive or the GDPR, and any national implementing laws, regulations and secondary legislation, for as long as GDPR is effective in the UK;

GDPR: General Data Protection Regulation (EU)2016/679;

Triple V Engineering Ltd: we or us;

User or You: any third party that accesses the Website and is not either i) employed by Triple V Engineering Ltd and acting in the course of their employment or ii) engaged as a consultant or otherwise providing services to Triple V Engineering Ltd and accessing the Website in connection with the provision of such services;

Website: the website that you are currently using www.triplevengineering.co.uk, and any sub-domains of this site unless expressly excluded by their own terms and conditions.

Scope of this Privacy Policy

- 2. This Privacy Policy applies only to the actions of Triple V Engineering Ltd and Users with respect to this Website. It does not extend to any websites that can be accessed from this Website including, but not limited to, any links we may provide to social media websites.
- 3. For the purposes of the applicable Data Protection Laws, Triple V Engineering Ltd is the "data controller". This means that Triple V Engineering Ltd determines the purposes for which, and the manner in which, your Data is processed.



Data collected

- 4. We may collect the following Data, which includes personal Data, from you:
 - a. name:
 - b. contact information such as email addresses and telephone numbers;
 - c. Cookies and Usage Data

in each case, in accordance with this Privacy Policy.

How we collect Data

- 5. We collect Data in the following ways:
 - a. data is given to us by you; and
 - b. data is collected automatically.

Data that is given to us by you

- 6. Triple V Engineering Ltd will collect your Data in a number of ways, for example:
 - a. when you contact us through the Website, by telephone, post, e-mail or through any other means;
 - b. when you use our services;

in each case, in accordance with this Privacy Policy.

Data that is collected automatically

- 7. To the extent that you access the Website, we will collect your Data automatically, for example:
 - a. We automatically collect some of the information about your visit to the Website. This information helps us to make improvements to the Website and the way you use and interact with its content:
 - b. We may also collect information on how the Service is accessed and used ("Usage Data"). This Usage Data may include information such as your computer's Internet Protocol address (e.g. IP address), browser type, browser version, the pages of our Service that you visit, the time and date of your visit, the time spent on those pages, unique device identifiers and other diagnostic data;
 - c. We use cookies and similar tracking technologies to track the activity on our Service and hold certain information. Cookies are files with small amount of data which may include an anonymous unique identifier. Cookies are sent to your browser from a website and stored on your device. Tracking technologies also used are beacons, tags, and scripts to collect and track information and to improve and analyze our Service. You can instruct your browser to refuse all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some portions of our Service;

in each case, in accordance with this Privacy Policy.



Our use of Data

- 8. Any or all of the above Data may be required by us from time to time in order to provide you with the best possible service and experience when using our Website. Specifically, Data may be used by us for the following reasons:
 - a. Internal record keeping;
 - b. Improvement of our services;

in each case, in accordance with this Privacy Policy.

9. We may use your Data for the above purposes if we deem it necessary to do for our legitimate interests. If you are not satisfied with this, you have the right to object in certain circumstances (see "Your rights" below)

Who we share Data with

- 10. We may share your Data with the following groups of people for the following reasons:
 - a. Our employees, third party agents and/or professional advisors to obtain advice from advisors: in each case, in accordance with this Policy.

Keeping data secure

11. The security of your data is important to us but remember that no method of transmission over the Internet, or method of electronic storage is 100% secure. While we strive to use commercially acceptable means to protect your Personal Data, we cannot guarantee its absolute security.

Data retention

- 12. Unless a longer retention period is required or permitted by law, we will only hold your Data on our systems for the period necessary to fulfil the purposes outlined in this Privacy Policy or until you request that the Data is deleted.
- 13. Even if we delete your Data, it may persist on backup or archival media for legal, tax or regulatory purposes.

Links to other websites

14. From time to time, this Website may provide links to other Websites. We have not control over such Websites and are not responsible for the content of these Websites. This Privacy Policy does not extend to your use of such websites. You are advised to read the Privacy Policy of these websites before using them.

General

15. This agreement will be governed by and interpreted, according to the law of England and Wales. All disputes arising under the agreement will be subject to the exclusive jurisdiction of the English and Welsh courts.

Changes to this Privacy Policy

16. Triple V Engineering Ltd reserves the rights to change this Privacy Policy as we may deem necessary from time to time or as we may be required by law. Any changes will be immediately posted on the Website and you are deemed to have accepted the terms of the Privacy Policy on your first use of the Website following the alterations.



Contact us

If you have any questions about this Privacy Policy, please contact us:

By email: <u>info@triplevengineering.co.uk</u>